

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
Bangladesh Secretariat, Dhaka  
Administration Section-1  
www.mole.gov.bd

No: 40.00.0000.011.38.01.16-113

Date: 25/02/2020

**Office Order**

Mrs. Ratna Datta, Office Support Staff, Ministry of Labour & Employment has been granted leave without pay (ex-Bangladesh) for travelling to India for 15 (Fifteen) days starting from 01-03-2020 to 15-03-2020 or from the date of commencement of leave for the purpose of Medical Check up and for visiting to the Holy places of India. Her spouse Mr.Tushar Raha will accompany with her in this tour (His passport No.BQ 0713068).The leave has been granted under the following terms and conditions:

1. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency
2. All related expenses will be borne by Mrs. Ratna Datta, Office Support Staff, Ministry of Labour & Employment.
3. The provision of Rule 34 of Appendix Viii of BSR (part-1) is applicable for this approval.
4. The leave shall not be extended under any circumstances.

2. This order is issued with the approval of the competent authority.

Sd  
(Monowara Begum)  
Senior Assistant Secretary  
Phone: 9514073  
Email: dsadmin@mole.gov.bd

No: 40.00.0000.011.38.01.16-113/1(14)

Date: 25/02/2020

Copy for kind information and Necessary Action (Not according to seniority):

1. Director General, Department of Immigration and Passport, Agargaon, Dhaka
2. Director General (Consular & Welfare), The Ministry of Foreign Affairs, Segun Bagicha, Dhaka
3. Director, Hazrat Shahjalal International Airport, Dhaka
4. PS to Secretary, The Ministry of Labour and Employment, Dhaka
5. General Manager, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka
6. Immigration Officer. Land port, Benapole, Jassore.
7. Programmer, ICT Cell, The Ministry of Labour and Employment, Dhaka  
(Requested to publish this order in the website of The Ministry of Labour and Employment)
8. Assistant Secretary (Section-4), The Ministry of Labour & Employment. Dhaka.
9. Chief Accounts Officer, The Ministry of Labour and Employment, Dhaka
10. Accounts Officer, The Ministry of Labour and Employment, Dhaka
11. PO to Additional Secretary, The Ministry of Labour & Employment, Dhaka.
12. Mrs. Ratna Datta, Office Support Staff, The Ministry of Labour & Employment, Dhaka.
13. Office copy

25/02/2020  
Monowara Begum  
Senior Assistant Secretary