

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organizations-5
www.mole.gov.bd

No. 40.00.0000.022.02.001.15-24

Date: 10 /03 /2019

From : S M Mikhail Islam
Assistant Chief

To : Chief Accounts Officer
Cabinet Division/Ministry of Labour & Employment
Segun Bagicha, Dhaka.

Subject: Revised Official Delegation of Bangladesh to Attend the 335th Governing Body Meeting of the International Labour Organization to be Held in Geneva, Switzerland during 18-28 March, 2019.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh has been pleased to constitute the following official delegation to attend the 335th Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland during 18-28 March, 2019:

Sl. No.	Name and Designation of Delegates	Position/Title	Duration
1)	Begum Monnujan Sufian, MP Hon'ble State Minister Ministry of Labour and Employment	Leader of Delegation	18-28 March, 2019.
2)	H. E. Mr. M Shameem Ahsan Ambassador and Permanent Representative Permanent Mission of Bangladesh, Geneva	Alternative Leader of Delegation (from Geneva)	18-28 March, 2019.
3)	Ummul Hasna Secretary-In Charge Ministry of Labour and Employment	Deputy Leader of Delegation	22-28 March, 2019.
4)	Syed Ahmed Additional Secretary Ministry of Labour and Employment	Member	18-28 March, 2019.
5)	Umme Rehana Private Secretary to Hon'ble State Minister (Deputy Secretary) Ministry of Labour and Employment	Member	18-28 March, 2019.
6)	Mr. Md Humayun Kabir Deputy Chief Ministry of Labour and Employment	Member	18-28 March, 2019.
7)	Mr. Md. Abdul Wadud Akanda First Secretary Permanent Mission of Bangladesh, Geneva	Member (from Geneva)	18-28 March, 2019.
8)	Mr. S M Mikhail Islam Assistant Chief Ministry of Labour and Employment	Member	18-28 March, 2019.
9)	Ms. Shamima Sultana Hridoy Assistant Director, Central Fund Ministry of Labour and Employment	Member	18-28 March, 2019.

2. The programme duration mentioned above against each delegate is excluding travel and transit period. The delegates will leave Dhaka for Geneva on 16 March 2019 or on the most nearby date and will leave Geneva for Dhaka on 29 March 2019 or on the most nearby date.

3. All expenses of Hon'ble State Minister, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2018-19 financial year of the Cabinet Division. All expenses of Assistant Director, Central Fund will be borne from the budget of 2018-19 financial year of central fund, Ministry

of Labour and Employment while all expenses of other delegates will be borne from the budget of 2018-19 financial year of the Ministry of Labour and Employment.

4. Mr. Md Humayun Kabir, Deputy Chief and Mr. S M Mikhail Islam, Assistant Chief, Ministry of Labour and Employment will visit Saudi Arabia from 15-16 March 2019 before attending the 335th Governing Body meeting. All expenses will be borne by themselves during the visit.

5. The period of visit including transit of the delegates will be treated as on duty and their usual honorarium/pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

6. This order is issued with the approval of the competent authority.

sdp

(S M Mikhail Islam)

Assistant Chief

Phone: 9514062

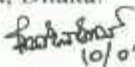
Email: mikhailislam@gmail.com

No. 40.00.0000.022.02.001.15-24 /1(31)

Date: 10 /03 /2019

Copy forwarded for kind information and necessary action (Not in accordance with seniority):

1. Begum Monnujan Sufian, MP, Hon'ble State Minister, Ministry of Labour and Employment, Government of the Peoples' Republic of Bangladesh.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
5. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
6. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
7. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
8. H.E. Mr. M Shameem Ahsan, Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN, Geneva, Switzerland.
9. Ummul Hasna, Secretary- In-Charge, Ministry of Labour and Employment, Dhaka.
10. Syed Ahmed, Additional Secretary, Ministry of Labour and Employment.
11. Inspector General (Additional Secretary), DIFE, 23-24 Kawran Bazar, Dhaka.
12. Director General (Additional Secretary), Department of Labour, 4 Rajuk Avenue, Dhaka.
13. Director General, Central Fund (With a kind request to take necessary steps to issue financial GO).
14. Director General, National Security Intelligence, Segun Bagicha, Dhaka.
15. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (requested to kindly issue note verbal for this purpose).
16. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
17. Umme Rehana, Ps to Hon'ble State Minister, Ministry of Labour and Employment, Dhaka.
18. Ps to Secretary (Deputy Secretary), Ministry of Labour and Employment, Dhaka.
19. Deputy Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a kind request to take necessary steps to issue financial GO).
20. Mr. Md Humayun Kabir, Deputy Chief, Ministry of Labour and Employment, Dhaka.
21. Director, ILO Country Office for Bangladesh, House-SE(G)-2, Road No 140, Gulshan- 1, Dhaka
22. Director, Hazrat Shahjalal International Airport, Dhaka.
23. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a kind request to take necessary steps for dollar endorsement if required).
24. Mr. Md. Abdul Wadud Akanda, First Secretary, Permanent Mission of Bangladesh, Geneva.
25. Mr. S M Mikhail Islam, Assistant Chief, Ministry of Labour and Employment.
26. Ms. Shamima Sultana Hridoy, Assistant Director, Central Fund, Ministry of Labour and Employment.
27. Accounts Officer, Cabinet Division, Bangladesh Secretariat, Dhaka.
28. Accounts Officer/DDO, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
29. Mr. Md. Aktarul Islam, Public Relation Officer, Ministry of Labour and Employment, Dhaka.
30. Programmer, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
31. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.


(S M Mikhail Islam)
Assistant Chief