

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
International Organizations (IO-4)  
[www.mole.gov.bd](http://www.mole.gov.bd)

No: 40.00.0000.025.001.01.12- 119

Date: 13/12/2018

To : Chief Account Officer  
Ministry of Labour and Employment  
CGA office Bhaban, Segunbagicha, Dhaka.

**Subject:** Permission to participate in a study tour to be held in Manila, Philippine from 10-11 January 2019.

The undersigned is directed to convey the permission of following officials of the Ministry of Labour and Employment and Department of Inspection for Factories and Establishments to participate in a study tour being organized by Bangladesh Employers Federation (BEF) under ILO-IPEC Global Project "Country level engagement and assistance in reducing child labour" in Manila, Philippine from 10-11 January 2019. The particulars of the officials are as given below:

1. Ms. Sakeun Nahar Begum ndc, Additional Secretary, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
2. Mr. Md. Mostafizur Rahman, Deputy Inspector General, Office of the Deputy Inspector General, Dinajpur.
2. The terms and conditions of this sanction are mentioned below:
  - i. The visit will commence on 09 January 2019 or from the date of departure;
  - ii. The period including transit will be treated as on duty;
  - iii. They will draw their usual pay and allowances from Bangladesh in local currency;
  - iv. They will leave Manila, Philippine for Dhaka on 12 January 2019 or on any date nearby;
  - v. All the expenses will be borne by the ILO-IPEC Global Project "Country level engagement and assistance in reducing child labour" being organized by BEF.
3. This order is issued with the approval of the competent authority.

SDP

(S M Mikhail Islam)  
Assistant Chief  
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Email: mikhailislam@gmail.com

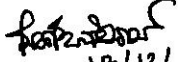
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Copy for kind information and necessary action (Not According to Seniority):

1. Ms. Sakeun Nahar Begum ndc, Additional Secretary, Ministry of Labour and Employment, Dhaka.
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka.

3. Director General, (Consular & Welfare), Ministry of Foreign Affairs, (**Requested to kindly issue note verbal in this purpose**).
4. PS to Hon'ble State Minister (Joint Secretary), Ministry of Labour and Employment, Dhaka.
5. PS to Secretary (Deputy Secretary), Ministry of Labour and Employment, Dhaka.
6. Mr. Md. Mostafizur Rahman, Deputy Inspector General, Office of the Deputy Inspector General, Dinajpur.
7. President, Bangladesh Employers Federations, Chamber Building, 122-124, Motijheel CA, Dhaka-1000, Bangladesh.
8. Programmer, Ministry of Labour and Employment, Dhaka. ( please upload [www.mole.gov.bd](http://www.mole.gov.bd))
9. PO to Deputy Secretary (Admin), Ministry of Labour and Employment, Dhaka.
10. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.
11. PA to Inspector General, Department of Inspection for factories and Establishment, Dhaka.
12. PO to Additional Secretary (IO), Ministry of Labour and Employment, Dhaka.
13. Office Copy.

  
13/12/2018  
(S M Mikhail Islam)  
Assistant Chief