

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organizations-1
www.mole.gov.bd

No. 40.00.0000.022.02.001.15-119

Date: 14 /10 /2019

From : S M Mikhail Islam
Assistant Chief

To : Chief Accounts Officer
Cabinet Division/Ministry of Labour & Employment
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to Attend the 337th Governing Body Meeting of the International Labour Organization to be Held in Geneva, Switzerland during 28 October-7 November 2019.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh has been pleased to constitute the following official delegation to attend the 337th Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland during 28 October-7 November 2019.

Sl. No.	Name and Designation of Delegates	Position/Title	Duration
1	Begum Monnujan Sufian, MP Hon'ble State Minister Ministry of Labour and Employment	Leader of Delegation	28 October-07 November 2019.
2	Dr. Gazi Monibur Rahman Son-in-law of Hon'ble State Minister Begum Monnujan Sufian, M.P, Hon'ble State Minister, Ministry of Labour & Employment Principal, Rupnagar Model School and College Road No 16, Polloby, Mirpur, Dhaka 1216	Accompanying	28 October-07 November 2019.
3	Ms. Maria Rahman Maliha Granddaughter of Hon'ble State Minister of Hon'ble State Minister Begum Monnujan Sufian, M.P, Hon'ble State Minister, Ministry of Labour & Employment	Accompanying	28 October-07 November 2019.
4	Mr. Md. Shazzadur Rahman Relative of Hon'ble State Minister Begum Monnujan Sufian, M.P, Hon'ble State Minister, Ministry of Labour & Employment Panel Chairman, Khulna Zila Parishad.	Accompanying	28 October-07 November 2019.
5	H. E. Mr. M Shameem Ahsan Ambassador and Permanent Representative Permanent Mission of Bangladesh, Geneva	Alternative Leader of Delegation (from Geneva)	28 October-07 November 2019.
6	Mr. K M Ali Azam Secretary Ministry of Labour and Employment	Deputy Leader of Delegation	28 October-07 November 2019.
7	Dr. Mollah Jalal Uddin Additional Secretary Ministry of Labour and Employment	Member	28 October-07 November 2019.
8	Mr. Shib Nath Roy Inspector General Department of Inspection for Factories and Establishments	Member	28 October-07 November 2019.
9	Mr. A.K.M. Mizanur Rahman Director General Department of Labour	Member	28 October-07 November 2019.

10	Mr. Tapon Kanti Ghosh Additional Secretary Ministry of Commerce	Member	28 October- 07 November 2019.
11	Mr. Md. Nazrul Islam Director General Ministry of Foreign Affairs	Member	28 October- 07 November 2019.
12	Mr. Md. Mohidur Rahman Private Secretary to Hon'ble State Minister (Deputy Secretary) Ministry of Labour and Employment	Member	28 October- 07 November 2019.
13	Mr. Md Humayun Kabir Deputy Chief Ministry of Labour and Employment	Member	28 October- 07 November 2019.
14	Mr. Md. Abdul Wadud Akanda First Secretary Permanent Mission of Bangladesh, Geneva	Member (from Geneva)	28 October- 07 November 2019.
15	Mr. Faisal Haque PS To Secretary Ministry of Labour and Employment	Member	28 October- 07 November 2019.
16	Mr. S M Mikhail Islam Assistant Chief Ministry of Labour and Employment	Member	28 October- 07 November 2019.
17	Mr. Md. Shahabuddin Ahamed Assistant Private Secretary to Honorable State Minister Ministry of Labour and Employment	Member	28 October- 07 November 2019.
18	Mr. Muhammad Mehrab Patwary Assistant Director, Central Fund Ministry of Labour and Employment	Member	28 October- 07 November 2019.

2. The programme duration mentioned above against each delegate is excluding travel and transit period. The delegates will leave Dhaka for Geneva on 26 October 2019 or on the most nearby date and will leave Geneva for Dhaka on 8 November 2019 or on the most nearby date.

3. All expenses of Hon'ble State Minister, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2019-20 financial year of the Cabinet Division. All expenses of Secretary, Additional Secretary, Deputy Secretary & PS to Secretary, Deputy Chief (IO), Assistant Chief, Assistant Private Secretary to Hon'ble State Minister, Ministry of Labour and Employment will be borne from the budget of 2019-20 financial year of the Ministry of Labour & Employment. All expenses of Assistant Director, Central Fund will be borne from the budget of 2019-20 financial year of central fund, Ministry of Labour and Employment. All expenses of Inspector General of the Department of Inspection for Factories & Establishments; Director General of the Department of Labour; Additional Secretary, Ministry of Commerce and Director General, Ministry of Foreign Affairs in connection to this will be borne from the budget of 2019-20 financial year of the respective Ministry/Division/Departments/Authority. All expenses of other members of the delegation and the accompanying persons will be borne by themselves.

4. The period of visit including transit of the delegates will be treated as on duty and their usual honorarium/pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

5. This order is issued with the approval of the competent authority.

Sdp
(S M Mikhail Islam)
Assistant Chief
Phone: 9514062
Email: mikhailislam@gmail.com

Copy forwarded for kind information and necessary action (Not in accordance with seniority):

1. Begum Monnujan Sufian, MP, Hon'ble State Minister, Ministry of Labour and Employment, Government of the Peoples' Republic of Bangladesh.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
5. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
6. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
7. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
8. H.E. Mr. M Shameem Ahsan, Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN, Geneva, Switzerland.
9. Mr. K M Ali Azam, Secretary, Ministry of Labour and Employment, Dhaka.
10. Dr. Mollah Jalal Uddin, Additional Secretary, Ministry of Labour and Employment.
11. Inspector General (Additional Secretary), DIFE, 23-24 Kawran Bazar, Dhaka.
12. Director General (Additional Secretary), Department of Labour, 4 Rajuk Avenue, Dhaka.
13. Mr. Tapon Kanti Ghosh, Additional Secretary, Ministry of Commerce
14. Md. Nazrul Islam, Director General, Ministry of Foreign Affairs
15. Director General, Central Fund (With a kind request to take necessary steps to issue financial GO).
16. Director General, National Security Intelligence, Segun Bagicha, Dhaka.
17. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (requested to kindly issue note verbal for this purpose).
18. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
19. Md. Mohidur Rahman, Ps to Hon'ble State Minister, Ministry of Labour and Employment, Dhaka.
20. Senior Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a kind request to take necessary steps to issue financial GO).
21. Mr. Md Humayun Kabir, Deputy Chief, Ministry of Labour and Employment, Dhaka.
22. Director, ILO Country Office for Bangladesh, House-SE(G)-2, Road No 140, Gulshan- 1, Dhaka
23. Director, Hazrat Shahjalal International Airport, Dhaka.
24. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a kind request to take necessary steps for dollar endorsement if required).
25. Mr. Md. Abdul Wadud Akanda, First Secretary, Permanent Mission of Bangladesh, Geneva.
26. Ps to Secretary, Ministry of Labour and Employment, Dhaka.
27. Mr. S M Mikhail Islam, Assistant Chief, Ministry of Labour and Employment.
28. Mr. Md. Shahabuddin Ahamed, Assistant Private Secretary to Honorable State Minister, Ministry of Labour and Employment
29. Mr. Muhammad Mehrab Patwary, , Assistant Director, Central Fund, Ministry of Labour and Employment.
30. Dr. Gazi Monibur Rahman, Principal, Rupnagar Model School and College, Road No 16, Polloby, Mirpur, Dhaka 1216
31. Ms. Maria Rahman Maliha, Nephew of Hon'ble State Minister of Hon'ble State Minister Begum Monnujan Sufian, M.P, Hon'ble State Minister, Ministry of Labour & Employment
32. Mr. Md. Shazzadur Rahman, Relative of Hon'ble State Minister Begum Monnujan Sufian, M.P, Hon'ble State Minister, Ministry of Labour & Employment, Panel Chairman, Khulna Zila Parishad.
33. Accounts Officer, Cabinet Division, Bangladesh Secretariat, Dhaka.
34. Accounts Officer/DDO, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
35. Mr. Md. Aktarul Islam, Public Relation Officer, Ministry of Labour and Employment, Dhaka.
36. Programmer, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
37. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.


 (S M Mikhail Islam)
 Assistant Chief