

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
www.mole.gov.bd

No:40.00.0000.011.25.009.15-

Date: 23/06/1425
08/10/2018

To : Chief Accounts Officer
Ministry of Labour & Employment
CGA Office Bhaban
Segunbagicha, Dhaka.

Subject: Permission to Participate in a 'Follow-up Seminar' which is a part of Productive Employment and Decent Work for Sustainable Development to be held in Tanzania from 11-11-2018 to 17-11-2018.

The undersigned is directed to convey the sanction of Mrs. Asma Ara Begum, Deputy Secretary, Ministry of Labour & Employment to participate in a 'Follow-up Seminar' which is a part of Productive Employment and Decent Work for Sustainable Development to be held in Tanzania from 11-11-2018 to 17-11-2018.

2. The terms and conditions of this permission are mentioned below :
- The visit will commence on 09 November 2018 or from the date of departure;
 - The period including transit will be treated as on duty;
 - She will draw her usual pay and allowances from Bangladesh in local currency;
 - On return from abroad she will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the follow-up seminar;
 - She will leave Tanzania for Dhaka on 18 November 2018 or on any date nearby;
 - All the expenses and allowances of this seminar will be borne by Sida.
3. This order is issued with the approval of the competent authority.

sd/
(Shaheen Akhter)
Deputy Secretary (Admin.)
Phone: 9514073
E-Mail: dsadmin@mole.gov.bd

No:40.00.0000.011.25.009.15-1101

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Copy forwarded for kind information and necessary action to (not according to seniority):

01. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
02. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka.
(Requested to kindly issue a note verbal in this purpose).
03. PS to Hon'ble State Minister (Joint Secretary), Ministry of Labour & Employment, Dhaka.
04. P.S to Secretary (Deputy Secretary), Ministry of Labour & Employment, Dhaka.
05. Mrs. Asma Ara Begum, Deputy Secretary, Ministry of Labour & Employment, Dhaka.
06. Director, Hazrat Shahjalal International Airport, Dhaka
07. Mr. Therese Bergstrom, Project Manager, Arbetsformedlingen, Swedish Public Employment Service, Swedish International Development Cooperation Agency.
08. ✓ Programmer, please upload www.mole.gov.bd
09. Accounts Officer, Ministry of Labour and Employment, Dhaka.
10. P.O to Additional Secretary, Ministry of Labour & Employment, Dhaka.
11. PO to Additional Secretary (Admin.), Ministry of Labour & Employment, Dhaka.
12. Mr. Md. Hannan Sardar, Protocol Officer, Ministry of Labour & Employment, Dhaka.
13. Office Copy.

SL 19.08.10.18
(Shaheen Akhter)
Deputy Secretary (Admin.)