

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organizations-2
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Date: 18 / 02 / 2020

From : S M Mikhail Islam
Assistant Chief

To : Chief Accounts Officer
Cabinet Division/Ministry of Labour & Employment
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to Attend the 338th Governing Body Meeting of the International Labour Organization to be Held in Geneva, Switzerland during 16-26 March 2020.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh has been pleased to constitute the following official delegation to attend the 338th Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland during 16-26 March 2020:

Sl. No.	Name and Designation of Delegates	Position/Title	Duration
1	Begum Monnujan Sufian, MP Hon'ble State Minister Ministry of Labour and Employment	Leader of Delegation	16-26 March 2020
2	H. E. Mr. M Shameem Ahsan Ambassador and Permanent Representative Permanent Mission of Bangladesh, Geneva	Alternative Leader of Delegation (from Geneva)	16-26 March 2020
3	Mr. K M Ali Azam Secretary Ministry of Labour and Employment	Deputy Leader of Delegation	16-26 March 2020
4	Mr. Tapon Kanti Ghosh Chairman (Secretary) Bangladesh Tariff Commission	Member	16-26 March 2020
5	Major General S M Salahuddin Islam Executive Chairman Bangladesh Export Processing Zone Authority (BEPZA)	Member	16-26 March 2020
6	Dr. Mollah Jalal Uddin Additional Secretary Ministry of Labour and Employment	Member	16-26 March 2020
7	Mr. Shib Nath Roy Inspector General Department of Inspection for Factories and Establishments	Member	16-26 March 2020
8	Mr. A.K.M. Mizanur Rahman Director General Department of Labour	Member	16-26 March 2020
9	Mr. Abdus Salam Additional Inspector General of Police Industrial Police.	Member	16-26 March 2020
10	Mr. Md. Nazrul Islam Director General Ministry of Foreign Affairs	Member	16-26 March 2020
11	Dr. Md. Jakerul Abedin Joint Secretary (drafting) Legislative & Parliamentary Affairs Division	Member	16-26 March 2020

12	Mr. Md Humayun Kabir Deputy Chief Ministry of Labour and Employment	Member	16-26 March 2020
13	Mr. Md. Abdul Wadud Akanda First Secretary Permanent Mission of Bangladesh, Geneva	Member (from Geneva)	16-26 March 2020
14	Mr. Faisal Haque PS to Secretary (Senior Assistant Secretary) Ministry of Labour and Employment	Member	16-26 March 2020
15	Mr. S M Mikhail Islam Assistant Chief Ministry of Labour and Employment	Member	16-26 March 2020
16	Mr. Md. Shahabuddin Ahamed Assistant Private Secretary to Hon'ble State Minister Ministry of Labour and Employment	Member	16-26 March 2020
17	Mr. Md Nazmul Islam Bhuiyan Manager Bangladesh Export Processing Zone Authority (BEPZA)	Member	16-26 March 2020
18	Mrs. Mahfuza Ahmed Spouse of Mr. Md. Shahabuddin Ahamed, Assistant Private Secretary to Hon'ble State Minister and Sister-in-law of Hon'ble State Minister Begum Monnujan Sufian, M.P, Ministry of Labour & Employment	Accompanying	16-26 March 2020
19	Mr. Mahin Islam Noor Son of Mr. Md. Shahabuddin Ahamed, Assistant Private Secretary to Hon'ble State Minister and Nephew of Hon'ble State Minister Begum Monnujan Sufian, M.P, Ministry of Labour & Employment	Accompanying	16-26 March 2020
20	Ms. Mallika Roy Shanta Spouse of Mr. Shib Nath Roy, Inspector General, DIFE	Accompanying	16-26 March 2020
21	Mr. K M Jahin Labib Son of Mr. K M Ali Azam, Secretary, Ministry of Labour and Employment	Accompanying	16-26 March 2020

2. The programme duration mentioned above against each delegate is excluding travel and transit period. The delegates will leave Dhaka for Geneva on 14 March 2020 or on the most nearby date and will leave Geneva for Dhaka on 27 March 2020 or on the most nearby date.

3. All expenses of Hon'ble State Minister, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2019-20 financial year of the Cabinet Division. All expenses of Secretary, Additional Secretary, Deputy Chief, PS to Secretary (Senior Assistant Secretary), Assistant Chief and Assistant Private Secretary to Hon'ble State Minister, Ministry of Labour and Employment will be borne from the budget of 2019-20 financial year of the Ministry of Labour & Employment. All expenses of Chairman of the Bangladesh Tariff Commission, Executive Chairman of BEPZA, Inspector General of DIFE, Director General of the Department of Labour, Director General of the Ministry of Foreign Affairs, Joint Secretary (drafting) of the Legislative & Parliamentary Affairs Division and Manager of BEPZA in connection to this will be borne from the budget of 2019-20 financial year of the respective Ministry/Division/Departments/Authority. All expenses of other members of the delegation and the accompanying persons will be borne by themselves.

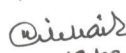
4. The period of visit including transit of the delegates will be treated as on duty and their usual honorarium/pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

5. This order is issued with the approval of the competent authority.

Sd/-
(S M Mikhail Islam)
Assistant Chief
Phone: 9514062
Email: mikhailislam@gmail.com

Copy forwarded for kind information and necessary action (not in accordance with seniority):

1. Begum Monnujan Sufian, MP, Hon'ble State Minister, Ministry of Labour and Employment, Government of the Peoples' Republic of Bangladesh.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Foreign Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
5. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
6. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
7. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
8. H.E. Mr. M Shameem Ahsan, Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN, Geneva, Switzerland.
9. Mr. K M Ali Azam, Secretary, Ministry of Labour and Employment, Dhaka.
10. Mr. Tapon Kanti Ghosh, Chairman (Secretary), Bangladesh Tariff Commission.
11. Major General S M Salahuddin Islam, Executive Chairman, BEPZA.
12. Dr. Mollah Jalal Uddin, Additional Secretary, Ministry of Labour and Employment.
13. Additional Secretary (Administration), Ministry of Labour and Employment.
14. Mr. Shib Nath Roy, Inspector General, 'Shrom Bhavan' 196, Shahid Syed Nazrul Islam Sharani, Bijay Nagar, Dhaka-1000.
15. Mr. A.K.M. Mizanur Rahman, Director General, Department of Inspection for Factories and Establishments.
16. Mr. Abdus Salam, Additional Inspector General of Police, Industrial Police, Bangladesh.
17. Mr. Md. Nazrul Islam, Director General, Ministry of Foreign Affairs.
18. Dr. Md. Jakerul Abedin, Joint Secretary (drafting), Legislative & Parliamentary Affairs Division.
19. Director General, National Security Intelligence, Segun Bagicha, Dhaka.
20. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (requested to kindly issue note verbal for this purpose).
21. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
22. Ps to Hon'ble State Minister, Ministry of Labour and Employment, Dhaka.
23. Mr. Md Humayun Kabir, Deputy Chief, Ministry of Labour and Employment, Dhaka.
24. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh.
25. Director, Hazrat Shahjalal International Airport, Dhaka.
26. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a kind request to take necessary steps for dollar endorsement if required).
27. Mr. Md. Abdul Wadud Akanda, First Secretary, Permanent Mission of Bangladesh, Geneva.
28. Senior Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a kind request to take necessary steps to issue financial GO).
29. Mr. Faisal Haque, PS to Secretary (Senior Assistant Secretary), Ministry of Labour and Employment.
30. Mr. S M Mikhail Islam, Assistant Chief, Ministry of Labour and Employment.
31. Mr. Md. Shahabuddin Ahamed, Assistant Private Secretary to Hon'ble State Minister, Ministry of Labour and Employment
32. Mrs. Mahfuza Ahmed, Spouse of Mr. Md. Shahabuddin Ahamed, Assistant Private Secretary to Hon'ble State Minister and Sister-in-law of Hon'ble State Minister Begum Monnujan Sufian, M.P, Ministry of Labour & Employment.
33. Mr. Mahin Islam Noor, Son of Mr. Md. Shahabuddin Ahamed, Assistant Private Secretary to Hon'ble State Minister and Nephew of Hon'ble State Minister Begum Monnujan Sufian, M.P, Ministry of Labour & Employment.
34. Ms. Mallika Roy Shanta, Spouse of Mr. Shib Nath Roy, Inspector General, DIFE.
35. Mr. K M Jahin Labib, Son of Mr. K M Ali Azam, Secretary, Ministry of Labour and Employment
36. Accounts Officer/DDO, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
37. Mr. Md. Aktarul Islam, Public Relation Officer, Ministry of Labour and Employment, Dhaka.
38. Programmer, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
39. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.


 18/02/2020
 (S M Mikhail Islam)
 Assistant Chief