

Government of the People's Republic of Bangladesh

Ministry of Labour and Employment (MoLE)

International Organizations (IO)-2

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Subject: Minutes of the 2<sup>nd</sup> Project Steering Committee (PSC) Meeting for the “Improving Working Conditions in the Ready-Made Garment Sector (RMGP-II)” Project, 16February 2020.

The 2<sup>nd</sup> meeting of the Project Steering Committee (PSC) on “Improving Working Conditions in the Ready-Made Garments Sector-RMGP (Phase II)” was held on 16 February 2020 at 12:00 p.m. in the Conference Room of the Ministry of Labour and Employment (MoLE). Mr. K M Ali Azam, Secretary, Ministry of Labour and Employment (MoLE) chaired the meeting. A list of participants present in the meeting is attached (Annex A).

2. After welcome note and self-introduction of the participants, the Chair requested the Member Secretary of the PSC project to proceed as per agenda. Thereafter he proposed for adoption of the minutes of the 1<sup>st</sup> PSC meeting if no modifications were required. After unanimous adoption of the minutes, the CTA presented the progress of the project in detail referring to a PowerPoint presentation (Annexure 2.)

3. The CTA informed the meeting that the training Plan is not yet completed. DIFE should take steps in collaboration with the project to develop a training plan. Inspector General of DIFE shared that they are working on adraft-training plan. In this regard, a committee will be formed under the leadership of Additional IG of DIFE. Representatives from DIFE opined different development partners are working to strengthen the capacity of the inspectors. It needs to be synchronized. Chair suggested to that training should be provided in collaboration with ILO, GIZ, and Danish Embassy. In addition training data needs to be complied accordingly.

4. CTA drew attention of the committee that a Gender Road map for DIFE is planned under the project and they need support from DIFE in this regards. IG, DIFE share that under the UNFPA funded Gender Project an action plan has been developed. DIFE will take steps to develop a roadmap with support of this project he added.

5. For better coordination between the RCC projects recruited engineers and Bureau Veritas (BV)/ ILO supplied engineers, the meeting decided they will work together for the best use of resources and expertise. Representative of BGMEA wanted to know about the financial progress of the project, Finance Officer of the project shared that financial progress is 32% till date.

6. Representatives of Bangladesh Employers' Federation (BEF) raised their concern about the organogram presented on Industrial Safety Unit (ISU) and how it links with other relevant bodies. In their view, the presented organogram was old version, as recommendation was made earlier to ensure the organogram had a higher level focus beyond linkages with one specific entity.

7. Upon discussion, following decisions were taken:

- DIFE will develop a training plan with the support of the project. In this regard, a committee will be formed under the leadership of Additional IG of DIFE.
- DIFE will immediately sit with ILO, GIZ, and Danish Embassy and take steps to synchronize their efforts.
- DIFE will take initiative to develop a Gender road map with the support of this project.
- RCC project recruited engineers and Bureau Veritas (BV)/ ILO supplied engineers, the meeting decided they will work together for the best use of resources and expertise

The meeting concluded with a vote of thanks from the chair.

sd/-  
(K M Ali Azam)  
Secretary  
Ministry of Labour and Employment (MoLE)  
And Chairperson of the PSC