



(Replaced by same memo number and date)
Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organizations (IO)-2
www.mole.gov.bd



No. 40.00.0000.022.16.005.14-67

Date: 01/09/2021

From : Ms. Monowara Begum
Senior Assistant Secretary
To : Chief Accounts Officer
Ministry of Labour & Employment
Segun Bagicha, Dhaka.

Subject: Government order to attend the "Meeting of experts to discuss and adopt a code of practice on safety and health in textiles, clothing, leather and footwear" (Geneva, Switzerland, 4-8 October 2021).

The undersigned is directed to convey the permission of the following officials of the Government of the People's Republic of Bangladesh to attend the "Meeting of experts to discuss and adopt a code of practice on safety and health in textiles, clothing, leather and footwear" to be Organized by the International Labour Organization (ILO) in Geneva, Switzerland during 4-8 October 2021:

Sl. No.	Name and Designation of Delegates	Position
1)	Mr. Md Humayun Kabir Joint Secretary, Ministry of Labour and Employment, Bangladesh	Advisor
2)	Mr. Abdul Mumin, Assistant Inspector general (Safety), Department of Inspection for Factories and Establishments, Bangladesh	Expert

2. The programme duration mentioned above against each delegate are excluding travel and transit period.
3. All expenses of Mr. Md Humayun Kabir, Joint Secretary, Ministry of Labour and Employment will be borne from the revenue budget of 2021-2022 financial year of the Ministry of Labour and Employment while all expenses of Mr. Abdul Mumin, Assistant Inspector General (Safety), Department of Inspection for Factories and Establishments will be borne by International Labour Organization (ILO).
4. The period of visit including transit of the delegates will be treated as on duty and their usual honorarium/pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.
5. This order is issued with the approval of the competent authority.

Sd
(Monowara Begum)
Senior Assistant Secretary
Phone: +88-02-9514062
Email: section.io1@mole.gov.bd

No. 40.00.0000.022.16.005.14-67/1(18)

Date: 01/09/2021

Copy forwarded for kind information and necessary action (Not in accordance with seniority):

1. H.E. the Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN, Geneva, Switzerland.
2. Director General, National Security Intelligence, Segun Bagicha, Dhaka.

[Handwritten signature]

3. Additional Secretary (IO), Ministry of Labour and Employment, Dhaka.
4. Inspector General, Department of Inspection for Factories and Establishments, Bangladesh
5. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
6. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (requested to kindly issue note verbal for this purpose).
7. Mr. Md Humayun Kabir, Joint Secretary, Ministry of Labour and Employment, Dhaka.
8. PS to Hon'ble State Minister, Ministry of Labour and Employment.
9. Deputy Secretary (Administration), Ministry of Labour and Employment, Dhaka (with a request to issue Financial GO).
10. PS to Secretary, Ministry of Labour and Employment.
11. Mr. Alette van Leur, Director, Sectoral Policies Department, ILO, Geneva, Switzerland.
12. Director, ILO Country Office for Bangladesh, PPD Secretariat Office Complex (2nd Floor), Agargaon Administrative Zone, She-e-Bangla Nagar, Dhaka-1207.
13. Director, Hazrat Shahjalal International Airport, Dhaka.
14. Mr. Abdul Mumin, Assistant Inspector General (Safety), Department of Inspection for Factories and Establishments, Bangladesh.
15. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka.(with a kind request to take necessary steps for dollar endorsement if required)
16. Accounts Officer/DDO, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
- ✓ 17. Mr. A.S.M. Mehrab Hossain. Assistant Maintenance Engineer & Protocol Officer, Ministry of Labour and Employment, Dhaka.
18. Programmer, Ministry of Labour and Employment, Dhaka.(with a request to upload the GO in the website of the ministry)


 01/09/2021
 (Monowara Begum)
 Senior Assistant Secretary