



Number: 40.00.0000.011.38.012.18.94

Date: 8/3/2020

Office order

The undersigned is directed to convey the sanction of ex-Bangladesh Leave in favour of Mrs.Tanea Yeasmin (Passport No OC 7124297), Office Assistant cum-computer Typist, Ministry of Labour & Employment for travelling to Saudi Arabia for 20 (Twenty) days starting from 03-05-2020 to 22-05-2020 or from the date of commencement of leave for the purpose of The Holy Umrah.Her spouse Mr. Golam Mostafa (Passport No. EB 0206227) and their sons Golam Rejwan Tawhid (Passport No. BE 0960574), Golam Redwan Tamjid (Passport No. BE 0960667), Golam Mursalin Tahsin (Passport No.BE 0956128), her father Mr Ansar Uddin Sardar and her elder sister Mst. Rubina Yeasmin will be accompanied by her.The leave has been granted under the following terms and conditions:

1. The provision of Rule 34 of Appendix viii of BSR (part-1) is applicable for this approval.
 2. The leave shall not be extended under any circumstances.
 3. She will join to her office after the leave.
 4. No government money will be claimed for this visit .
 5. All related expenses will be borne by Mrs. Tanea Yeasmin and her Spouse.
 6. She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency.
2. This order is issued with the approval of the competent authority.

8-3-2020

Monowara Begum
Senior Assistant Secretary
Phone: 9514073
Email: dsadmin@mole.gov.bd

Number: 40.00.0000.011.38.012.18.94/1(11)

Date: 8/3/2020

Copy for Kind Information and Necessary Action (Not according to seniority):

- 1) Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- 2) Director General (Consular & Welfare), Ministry of Foreign Affairs, Segun Bagicha, Dhaka
- 3) Director, Hazrat Shahjalal International Airport, Dhaka.
- 4) PS to Secretary, Ministry of Labour & Employment
- 5) General Manager, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka.
- 6) System Analyst, ICT Cell, Ministry of Labour & Employment (Requested to publish this order in the website of the Ministry of Labour & Employment).
- 7) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 8) Accounts Officer, Accounts Section, Ministry of Labour & Employment
- 9) PO to Additional Secretary, Administration Wing, Ministry of Labour & Employment
- 10) Mrs.Tanea Yeasmin, Office Assistant cum-computer Typist, Ministry of Labour & Employment
- 11) Office Copy.