

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section-1
www.mole.gov.bd



Record Number: 40.00.0000.011.25.027.18.272

Date: 7/9/2020

Recipients: Chief Accounts and Finance Officer, Ministry of Labour & Employment,
Accounts Bhaban, Segunbagicha, Dhaka

Subject: **Approval for Participation in the 'Occupational Safety and Health (OSH) Course' to be held in Denmark from 14-09-2020 to 25-09-2020.**

The undersigned is directed to convey the Government's approval of the following officers from the Ministry of Labour and Employment, Central Fund and Department of Inspection for Factories and Establishments under the Ministry of Labour and Employment to participate in 'Occupational Safety and Health (OSH) Course' to be held in Denmark from 14-09-2020 to 25-09-2020. The particulars of the officials are as below:

SL. No.	Name, Designation & Office Address
01	Syed Ali Ahsan, Deputy Secretary, Ministry of Labour and Employment, Dhaka
02	Shamima Sultana Hridoy, Assistant Director, Central Fund, Dhaka
03	Dr. Syed Abul Ehsan, Joint Inspector General (Administration & Development Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka.
04	Md. Shamsul Alam Khan, Joint Inspector General (General Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
05	Md. Kamrul Hasan, Deputy Inspector General (Safety Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
06	Jabada khatun, Deputy Inspector General (Administration & Development Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka.
07	Sabiha Mukta, Deputy Inspector General (General Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
08	Md. Mehedi Hasan, Deputy Inspector General, Office of the Deputy Inspector General, Dhaka
09	Md. Iqbal Hossain Khan, Deputy Inspector General, Office of the Deputy Inspector General, Bogura
10	Soumen Barua, Deputy Inspector General, Office of the Deputy Inspector General, Narayanganj
11	Md. Mostafizur Rahman, Deputy Inspector General, Office of the Deputy Inspector General, Dinajpur
12	Md. Al-Amin, Deputy Inspector General, Office of the Deputy Inspector General, Chattogram
13	Shah Moffakharul Islam, Deputy Inspector General, Office of the Deputy Inspector General, Kishoreganj
14	Md. Atiqur Rahaman, Deputy Inspector General, Office of the Deputy Inspector General, Narshingdi
15	M.M. Mamun-Ur-Rashid, Deputy Inspector General, Office of the Deputy Inspector General, Cumilla

2. The terms and conditions of this permission are mentioned below:

- The visit for Denmark will commence on 13 September 2020 or nearest possible date;
- The period including transit and travel will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- They will leave Denmark for Dhaka on 26 September 2020 or nearest possible date;
- On return from abroad they will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the training programme.
- Air fare, accommodation and meals will be borne by Denmark Government. Transit and Terminal charge will be borne by their respective organizations as per existing rules and regulations;
- They are entitled to draw Pocket Allowance from Ministry of Labor and Employment, Central Fund and Department of Inspection for Factories and Establishments equivalent to 30% of the

Comprehensive Allowance as instructed in the office Memorandum no. AMa/AaBi/Ex.Control-2/2(19)/2000-04/Part-1221(1000) of the Finance Division, Dated: 09 October 2012 (Paragraph 7 Ka and 11) with the latest amendment (Circular of Finance Division No.07.152. 099. 00.001.2004-35 dated: 24-08-2015), Office Memorandum no. AMa/AaBi/ Ex.Control-2/2(19)/2000-04/Part-1/67 of the Finance Division, Dated: 10 March 2013 and Office Memorandum no.07.152.000.00.00.000 (Part-1).2008-66 Dated: 18/09/2018 for the travel period.

viii. They will not be allowed to stay abroad for more than the approved period.

3. This order is issued with the approval of the competent authority.

Yours faithfully,



07-09-2020

(Monowara Begum)

Senior Assistant Secretary

(Administration)

Phone: 9514073

Email: dsadmin@mole.gov.bd

Record Number:

40.00.0000.011.25.027.18.272/1(29)

Date: 7/9/2020

A copy has been sent for consideration and necessary (if applicable) action (Not in accordance with seniority)

- 1) Secretary, Ministry of Foreign Affairs, Dhaka
- 2) Secretary, Ministry of Public Administration, Dhaka
- 3) Inspector General, Department of Inspection for Factories and Establishments, Dhaka
- 4) Director General, Central Fund
- 5) Director General, Department of of Immigration and Passport, Agargaon, Dhaka.
- 6) Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (Requested to kindly issue a note verbal in this purpose)
- 7) Mr. Syed Ali Ahsan, Deputy Secretary, Ministry of Labour and Employment, Dhaka
- 8) P.S to Hon'ble State Minister, Ministry of Labour & Employment, Dhaka
- 9) P.S to Secretary, Ministry of Labour & Employment, Dhaka
- 10) Director, Hazrat Shahjalal International Airport, Dhaka
- 11) Dr. Syed Abul Ehsan, Joint Inspector General (Administration & Development Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
- 12) Md. Shamsul Alam Khan, Joint Inspector General (General Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
- 13) System Analyst, ICT Cell, Ministry of Labour & Employment, Dhaka (Requested to publish this Government Order in the website of Ministry of Labour and Employment)
- 14) Md. Kamrul Hasan, Deputy Inspector General (Safety Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
- 15) Jabada khatun, Deputy Inspector General (Administration & Development Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
- 16) Sabiha Mukta, Deputy Inspector General (General Section), Department of Inspection for Factories and Establishments, Head Office, Dhaka
- 17) Md. Mehedi Hasan, Deputy Inspector General, Office of the Deputy Inspector General, Dhaka
- 18) Md. Iqbal Hossain Khan, Deputy Inspector General, Office of the Deputy Inspector General, Bogura
- 19) Soumen Barua, Deputy Inspector General, Office of the Deputy Inspector General, Narayanganj
- 20) Md. Mostafizur Rahman, Deputy Inspector General, Office of the Deputy Inspector General, Dinajpur
- 21) Md. Al-Amin, Deputy Inspector General, Office of the Deputy Inspector General, Chattogram
- 22) Shah Moffakharul Islam, Deputy Inspector General, Office of the Deputy Inspector General, Kishoreganj
- 23) Md. Atiqur Rahaman, Deputy Inspector General, Office of the Deputy Inspector General,

Narshingdi

- 24) M.M. Mamun-Ur-Rashid, Deputy Inspector General, Office of the Deputy Inspector General, Cumilla
- 25) Accounts Officer, Ministry of Labour and Employment/ Department of Inspection for Factories and Establishments/Central Fund.
- 26) Shamima Sultana Hridoy, Assistant Director, Central Fund, Dhaka.
- 27) Mr. Soren Albertsem, Sector Counsellor, Royal Danish Embassy, Dhaka, Boy's Edgewater, Level 06, Plot No.12, North Avenue, Gulshan-2, Dhaka-1212.
- 28) PO to Additional Secretary (Administration), Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
- 29) Office copy/ Guard File.



07-09-2020

(Monowara Begum)
Senior Assistant Secretary
(Administration)