

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organization-5
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Date: 20/02/2024

From : A K M Rezaur Rahman
Deputy Secretary
Ministry of Labour and Employment

To : Chief Accounts and Finance Officer (CAFO)
Cabinet Division/Prime Minister's Office/Law and Justice Division/
Ministry of Labour & Employment
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to participate in the 350th Session of the International Labour Organization Governing Body to be held in Geneva, Switzerland during 04 March 2024 to 14 March 2024.

The undersigned is pleased to inform that the Government of the People's Republic of Bangladesh has constituted the following official delegation to participate in the 350th Session of the International Labour Organization Governing Body to be held in Geneva, Switzerland during 04 March 2024 to 14 March 2024.

Sl. No.	Name and Designation of Delegate	Position/Title
1	Mr. Anisul Huq, M.P Honourable Minister, Ministry of Law, Justice and Parliamentary Affairs	Leader of Delegation
2	Mr. Mohammad Tofazzel Hossain Miah Principal Secretary to the Honourable Prime Minister Prime Minister's Office	Member
3	Mr. Md. Mahbub Hossain Secretary, Ministry of Labour and Employment	Member
4	Mr. Md Tarikul Alam Director General (Additional Secretary) Department of Labour, Ministry of Labour and Employment	Member
5	Mr. Md Jahangir Hossain Additional Secretary, Ministry of Labour and Employment	Member
6	Mr. Md. Abdur Rahim Khan Inspector General (Additional Secretary) Department of Inspection for Factories and Establishment Ministry of Labour & Employment	Member
7	Mr. Md Humayun Kabir Joint Secretary, Ministry of Labour & Employment	Member
8.	Mr. Mohammed Hossain Sarker Joint Secretary, Ministry of Labour & Employment	Member
9.	Mr. Dipankar Roy PS to the Hon'ble Minister (Deputy Secretary) Ministry of Law, Justice and Parliamentary Affairs	Member
10.	Mr. Khondoker Md Nazmul Huda Shamim Senior Assistant Secretary, Ministry of Labour & Employment	Member




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Delegation from the Permanent Mission, Geneva

Sl. No.	Name and Designation of Delegate	Position/Title
1	H. E. Mr. Mohammad Sufiur Rahman Ambassador and Permanent Representative of Bangladesh to the UN Offices and other International Organizations in Geneva, Switzerland	Member
2	Ms. Shanchita Haque Deputy Permanent Representative, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva, , Switzerland	Member
3	Mr. Md. Kamruzzaman Counsellor, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva, Switzerland	Member
4	Mr. Fazle Lohani Babu Counsellor, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva, Switzerland	Member

2. The delegates will leave Dhaka for Geneva, Switzerland on 03 March 2024 or nearest possible date and will depart from Geneva, Switzerland on 15 March 2024 or nearest possible date.
3. Mr. Mohammad Tofazzel Hossain Miah, Principal Secretary to the Honourable Prime Minister, Prime Minister's Office will leave Dhaka for Geneva, Switzerland on 07 March 2024 or nearest possible date and will depart from Geneva, Switzerland on 14 March 2024 or nearest possible date.
4. All the expenses of the Hon'ble Minister, Ministry of Law, Justice and Parliamentary Affairs in connection to this programme will be borne from the budget of 2023-2024 Financial Year of the Cabinet Division. All the expenses of the other members of the delegation will be borne from the budget of 2023-2024 Financial Year of the concerned Ministry/Organization.
5. For the government delegates, the period of visit including transit will be treated as on duty and their usual pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.
6. This order is issued with the approval of the competent authority.


(A. K. M. Rezaur Rahman)
Deputy Secretary
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Email: section.io3@mole.gov.bd


No. 40.00.0000.023.40.001.24-95(41)

Date: 20/02/2024

Copy forwarded for kind information and necessary action (not according to seniority):

1. Mr. Anisul Huq, M.P, Honourable Minister, Ministry of Law, Justice and Parliamentary Affairs.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
5. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
6. Senior Secretary, Bangladesh Parliament Secretariat, Bangladesh Parliament, Sher-E-Bangla Nagar, Dhaka.
7. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
8. Secretary, Ministry of Labour and Employment, Dhaka.
9. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka
10. Secretary, Law and Justice Division, Bangladesh Secretariat, Dhaka
11. H.E. Mr. Mr. Mohammad Sufiur Rahman, Ambassador and Permanent Representative of Bangladesh to the UN Offices and other International Organizations in Geneva, Switzerland
12. Director General, National Security Intelligence, Segun Bagicha, Dhaka

13. Mr. Md Tarikul Alam, Director General (Additional Secretary), Department of Labour, Ministry of Labour and Employment
14. Mr. Md Jahangir Hossain, Additional Secretary, Ministry of Labour and Employment
15. Mr. Md. Abdur Rahim Khan, Inspector General (Additional Secretary), Department of Inspection for Factories and Establishment, Ministry of Labour & Employment
16. Mr. Md Humayun Kabir, Joint Secretary, Ministry of Labour & Employment
17. Mr. Mohammed Hossain Sarker, Joint Secretary, Ministry of Labour & Employment
18. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With a request to issue note verbal for this purpose).
19. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
20. Ms. Shanchita Haque, Deputy Permanent Representative, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva.
21. Mr. Khondoker Md Nazmul Huda Shamim, Senior Assistant Secretary, Ministry of Labour & Employment
22. Mr. Md. Kamruzzaman, Counsellor, Permanent Mission of Bangladesh, Geneva
23. Mr. Dipankar Roy, PS to the Hon'ble Minister (Deputy Secretary), Ministry of Law, Justice and Parliamentary Affairs
24. Mr. Fazle Lohani Babu, Counsellor, Permanent Mission of Bangladesh, Geneva
25. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh.
26. Director, Hazrat Shahjalal International Airport, Dhaka.
27. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a request to take necessary steps for dollar endorsement if required).
28. Mr. Md Masud UI Alam, Assistant Private Secretary (Senior Assistant Secretary) to Law Minister, Ministry of Law, Justice and Parliamentary Affairs.
29. PS To Secretary (Senior Assistant Secretary), Secretary's office, Ministry of Labour and Employment.
30. Public Relation Officer, Ministry of Labour and Employment, Dhaka.
31. Senior/Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a request to take necessary steps to issue financial GO).
32. System Analyst, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
33. Accounts Officer, Cabinet Division, Bangladesh Secretariat, Dhaka
34. Accounts Officer, Prime Minister's Office, Dhaka
35. Accounts Officer, Law and Justice Division, Bangladesh Secretariat, Dhaka
36. Accounts Officer, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka
37. Md Saiful Islam, Protocol Officer, Ministry of Labour and Employment, Dhaka.


(A K M Rezaur Rahman)
Deputy Secretary