

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
International Organization-3  
[www.mole.gov.bd](http://www.mole.gov.bd)

No. 40.00.0000.023.16.003.20-11

Date: 03/03 /2022

From : Monowara Begum  
Senior Assistant Secretary  
Ministry of Labour and Employment

To : Chief Accounts Officer  
Cabinet Division/Ministry of Labour & Employment  
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to Attend the 344<sup>th</sup> Governing Body Meeting of the International Labour Organization to be Held in Geneva, Switzerland during 14-26 March 2022.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh has been pleased to constitute the following official delegation to attend the 344<sup>th</sup> Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland during 14-26 March 2022:

Sl. No.	Name and Designation of Delegate	Position/Title
1	Mr. Anisul Huq, M.P Hon'ble Minister Ministry of Law, Justice and Parliamentary Affairs E-mail: <a href="mailto:minister@minlaw.gov.bd">minister@minlaw.gov.bd</a>	Leader of Delegation
2	Begum Monnujan Sufian, M.P Hon'ble State Minister Ministry of Labour and Employment E-mail: <a href="mailto:stateminister@mole.gov.bd">stateminister@mole.gov.bd</a>	Alternative Leader of Delegation
3	H. E. Md. Mustafizur Rahman Ambassador and Permanent Representative Permanent Mission of Bangladesh, Geneva E-mail: <a href="mailto:mustafizur.rahman@mofa.gov.bd">mustafizur.rahman@mofa.gov.bd</a>	Deputy Leader of Delegation (from Geneva)
4	Mr. Md. Ehsan-E-Elahi Secretary Ministry of Labour and Employment E-mail: <a href="mailto:elahi5595@gmail.com">elahi5595@gmail.com</a>	Member
5	Major General Abul Kalam Mohammad Ziaur Rahman, ndc, psc Executive Chairman Bangladesh Export Processing Zone Authority (BEPZA) E-mail: <a href="mailto:chairman@bepza.gov.bd">chairman@bepza.gov.bd</a>	Member
6	Ms. Jebunnesa Karim, Additional Secretary Ministry of Labour and Employment E-mail: <a href="mailto:jebunnesa2014@gmail.com">jebunnesa2014@gmail.com</a>	Member
7	Mr. Md Humayun Kabir, Joint Secretary Ministry of Labour and Employment E-mail: <a href="mailto:kabirmh70@gmail.com">kabirmh70@gmail.com</a>	Member
8	Mr. Faiyaz Murshid Kazi, Director General Ministry of Foreign Affairs E-mail: <a href="mailto:faiyaz.murshid@mofa.gov.bd">faiyaz.murshid@mofa.gov.bd</a>	Member
9	Mr. Md. Nur Kutubul Alam PS to Hon'ble Minister (Deputy Secretary) Ministry of Law, Justice and Parliamentary Affairs E-mail: <a href="mailto:nurkutubul16159@gmail.com">nurkutubul16159@gmail.com</a>	Member




10	Mr. Abu Hasnat Md. Moinuddin Ps to Hon'ble State Minister (Deputy Secretary) Ministry of Labour and Employment E-mail: <a href="mailto:psstateminister@mole.gov.bd">psstateminister@mole.gov.bd</a>	Member
11	Mr. Md. Zahangir Alom Ps to Secretary (Senior Assistant Secretary) Ministry of Labour and Employment E-mail: <a href="mailto:alomagrraj@gmail.com">alomagrraj@gmail.com</a>	Member
12	Mr. Mohammed Kamruzzaman, Counsellor Permanent Mission of Bangladesh, Geneva Email: <a href="mailto:kamruzzaman@mofa.gov.bd">kamruzzaman@mofa.gov.bd</a>	Member (from Geneva)
13	Md. Shahabuddin Ahamed Assistant Private Secretary to Hon'ble State Minister Ministry of Labour and Employment	Member
14	Md Nazmul Islam Bhuiyan Director (Industrial Relations) Bangladesh Export Processing Zone Authority (BEPZA) Email: <a href="mailto:tushar.1977@yahoo.com">tushar.1977@yahoo.com</a>	Member
15	Mr. A.M. Yasin Assistant Director, Central Fund	Member
16	Ms. Syeda Ferdouse Begum Spouse of Mr. Md. Ehsan-E-Elahi, Secretary Ministry of Labour and Employment	Accompanying
17	Ms. Tahmina Rashid Spouse of Major General Abul Kalam Mohammad Ziaur Rahman, ndc, psc Executive Chairman, Bangladesh Export Processing Zone Authority (BEPZA)	Accompanying
18	Ms. Faria Rahman Marzana Grand daughter of Begum Monnujan Sufian, M.P, State Minister Ministry of Labour and Employment	Accompanying

2. The delegates will leave Dhaka for Geneva on 12<sup>th</sup> March 2022 or on the most nearby date and will leave Geneva for Dhaka on 27<sup>th</sup> March 2022 or on the most nearby date.

3. All expenses of Hon'ble Minister, Ministry of Law, Justice and Parliamentary Affairs and the Hon'ble State Minister, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2021-2022 Financial Year of the Cabinet Division. All expenses of other government Officials to attend the programme will be borne from the budget of 2021-2022 Financial Year of the respective Ministry/Organization. All expenses of the accompanying persons will be borne by themselves.

4. The period of visit including transit will be treated as on duty and their usual honorarium/pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

5. This order is issued with the approval of the competent authority.

  
 (Monowara Begum)  
 Senior Assistant Secretary  
 Phone: 9514062  
 Email: [section.io3@mole.gov.bd](mailto:section.io3@mole.gov.bd)

No. 40.00.0000.022.16.003.20-11/1(33)

Date: 03/03 /2022

Copy forwarded for kind information and necessary action (not in accordance with seniority):

1. Mr. Anisul Huq, M.P, Hon'ble Minister, Ministry of Law, Justice and Parliamentary Affairs, Government of the People's Republic of Bangladesh
2. Begum Monnujan Sufian, MP, Hon'ble State Minister, Ministry of Labour and Employment,
3. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.



4. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
5. Foreign Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
6. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
7. Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
8. H. E. Mr. Md. Mustafizur Rahman, Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN, Geneva, Switzerland.
9. Mr. Md. Ehsan-E-Elahi, Secretary, Ministry of Labour and Employment, Dhaka.
10. Major General Abul Kalam Mohammad Ziaur Rahman, ndc,psc, Executive Chairman, BEPZA.
11. Director General, National Security Intelligence, Segun Bagicha, Dhaka
12. Ms. Jebunnesa Karim, Additional Secretary, Ministry of Labour and Employment.
13. Additional Secretary (Administration), Ministry of Labour and Employment.
14. Mr. Md Humayun Kabir, Joint Secretary, Ministry of Labour and Employment, Dhaka.
15. Mr. Faiyaz Murshid Kazi, Director General, Ministry of Foreign Affairs, Dhaka.
16. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With a request to issue note verbal for this purpose).
17. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
18. Mr. Md. Nur Kutubul Alam, PS to Hon'ble Minister (Deputy Secretary), Ministry of Law, Justice and Parliamentary Affairs.
19. Mr. Abu Hasnat Md. Moinuddin, Ps to Hon'ble State Minister (Deputy Secretary), Ministry of Labour and Employment.
20. Mr. Mohammed Kamruzzaman, Counsellor, Permanent Mission of Bangladesh, Geneva
21. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh
22. Director, Hazrat Shahjalal International Airport, Dhaka.
23. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a request to take necessary steps for dollar endorsement if required).
24. Mr. Md. Zahangir Alom, Ps to Secretary (Senior Assistant Secretary), Ministry of Labour and Employment
25. Senior Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a request to take necessary steps to issue financial GO).
26. Mr. Md Nazmul Islam Bhuiyan, Director, Bangladesh Export Processing Zone Authority (BEPZA)
27. Mr. Md. Shahabuddin Ahamed, Assistant Private Secretary to Hon'ble State Minister, Ministry of Labour and Employment
30. Mr. A.M. Yasin, Assistant Director, Central Fund
31. Ms. Syeda Ferdouse Begum, Spouse of Mr. Md. Ehsan-E-Elahi, Secretary, Ministry of Labour and Employment
32. Ms. Tahmina Rashid, Spouse of Major General Abul Kalam Mohammad Ziaur Rahman, ndc, psc Executive Chairman, Bangladesh Export Processing Zone Authority (BEPZA)
33. Ms. Faria Rahman Marzana, Grand daughter of Begum Monnujan Sufian, M.P, State Minister, Ministry of Labour and Employment
30. Accounts Officer/DDO, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
31. Public Relation Officer, Ministry of Labour and Employment, Dhaka.
32. Programmer, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
33. Mr. A.S.M. Mehrab Hossain, Protocol Officer, Ministry of Labour and Employment, Dhaka.

  
 03/07/2022  
 (Monowara Begum)  
 Senior Assistant Secretary