

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organization-2
www.mole.gov.bd

No. 40.00.0000.022.16.004.23-22

Date: 29/05/2023

From : A K M Rezaur Rahman
Deputy Secretary
Ministry of Labour and Employment

To : Chief Accounts and Finance Officer (CAFO)
Ministry of Labour & Employment
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to participate in the 111th Session of the International Labour Conference to be held in Geneva, Switzerland from 05 - 16 June 2023.

The undersigned is pleased to inform that the Government of the People's Republic of Bangladesh has decided to include the following official delegation to participate in the 111th Session of the International Labour Conference to be held in Geneva, Switzerland from 05 - 16 June 2023.

Sl. No.	Name and Designation of Delegate	Position/Title
1	Mr. Khaled Mamun Chowdhury ndc Director General (Additional Secretary), Department of Labour E-mail: khaledmchowdhury65@gmail.com	Alternate Representative cum Adviser
2	Mr. Md. Humayun Kabir Joint Secretary, Ministry of Labour and Employment E-mail: kabirmh70@gmail.com	Alternate Representative cum Adviser

Workers Representatives

Sl. No.	Name and Designation of Delegate	Position/Title	Remarks
3.	Ms. Shamim Ara President, Bangladesh National Labour Federation Central Committee, Dhaka.	Alternate Representative cum Adviser	At own Expense
4.	Mr. S. M. Saifuzzaman President, Jatiyo Sramik Jote, Bangladesh	Alternate Representative cum Adviser	At own Expense

2. The delegates will leave Dhaka for Geneva, Switzerland on 04 June 2023 or nearest possible date and will depart from Geneva, Switzerland on 17 June 2023 or nearest possible date.

3. All the expenses of the government delegate's no. 1 and 2 will be borne from the budget of 2022-2023 Financial Year of the concerned Ministry/ Department/ organization. The workers' Representatives No. 3 and 4 will travel and participate in the ILC at their own expenses.

4. For the government delegates, the period of visit including transit will be treated as on duty and their usual pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

6. This order is issued with the approval of the competent authority.


(A K M Rezaur Rahman)
Deputy Secretary
Phone: +88-02-55100288
Email: section.io3@mole.gov.bd

Copy forwarded for kind information and necessary action (not according to seniority):

1. Begum Monnujan Sufian, MP, Hon'ble State Minister, Ministry of Labour and Employment,
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
5. Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
6. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
7. Senior Secretary, Bangladesh Parliament Secretariat, Bangladesh Parliament, Sher-E-Bangla Nagar, Dhaka.
8. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
9. Secretary, Ministry of Labour and Employment, Dhaka.
10. H.E. Mr. Mr. Mohammad Sufur Rahman, Ambassador and Permanent Representative of Bangladesh to the UN Offices and other International Organizations in Geneva, Switzerland
11. Director General, National Security Intelligence, Segun Bagicha, Dhaka
12. Mr. Khaled Mamun Chowdhury ndc, Director General (Additional Secretary), Department of Labour
13. Ms. Fahmida Akhter ndc, Additional Secretary (IO), Ministry of Labour and Employment.
14. Mr. Md. Humayun Kabir, Joint Secretary (IO), Ministry of Labour and Employment, Dhaka.
15. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With a request to issue note verbal for this purpose).
16. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
17. Mr. Md Mahabubor Rahman, Additional Inspector General, Industrial Police Headquarters, Uttara, Dhaka
18. Ms. Shanchita Haque, Deputy Permanent Representative, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva.
19. Mr. Md. Kamruzzaman, Counsellor, Permanent Mission of Bangladesh, Geneva
20. Mr. Fazle Lohani Babu, Counsellor, Permanent Mission of Bangladesh, Geneva
21. PS to Hon'ble State Minister (Deputy Secretary), Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
22. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh.
23. Director, Hazrat Shahjalal International Airport, Dhaka.
24. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a request to take necessary steps for dollar endorsement if required).
25. Mr. A K M Rezaur Rahman, Deputy Secretary, Ministry of Labour and Employment
26. Mr. Khondoker Md. Nazmul Huda Shamim, Senior Assistant Secretary, Ministry of Labour and Employment.
27. Mr. Muhammad Musabbirul Islam, PS To Secretary (Senior Assistant Secretary), Secretary's office, Ministry of Labour and Employment
28. Public Relation Officer, Ministry of Labour and Employment, Dhaka.
29. Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a request to take necessary steps to issue financial GO in favour of delegate number 02).
30. System Analyst, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
31. Accounts Officer/DDO, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
32. Md Saiful Islam, Protocol Officer, Ministry of Labour and Employment, Dhaka.


(A K M Rezaur Rahman)
Deputy Secretary