

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organization-3
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No. 40.00.0000.024.40.001.20-80

Date: 26/10/2023

From : A K M Rezaur Rahman
Deputy Secretary
Ministry of Labour and Employment

To : Chief Accounts and Finance Officer (CAFO)
Prime Minister's Office/ Public Security Division
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to participate in the 349th Session and 349th Special Session of the International Labour Organization Governing Body to be held in Geneva, Switzerland during 30 October 2023 to 11 November 2023.

The undersigned is pleased to inform that the Government of the People's Republic of Bangladesh has constituted the official delegation for the 349th Session and 349th Special Session of the International Labour Organization Governing Body to be held in Geneva, Switzerland during 30 October 2023 to 09 November 2023. The following official/ persons are included in the delegation for the 349th Session of the International Labour Organization Governing Body.

Sl. No.	Name and Designation of Delegate	Position/Title
1	Major General Abul Kalam Mohammad Ziaur Rahman, ndc, psc Executive Chairman, Bangladesh Export Processing Zones Authority (BEPZA), Prime Minister's Office, Dhaka	Member
2	Mr. Sana Shaminur Rahman Additional Deputy Inspector General (Operation & Crime) Industrial Police HQ, Sector - 4, House -3, Road-15 Uttara Dhaka	Member
3	Mr. Md. Nazmul Islam Bhuiyan Additional Executive Director (Enterprise Services & Industrial Relations) Bangladesh Export Processing Zones Authority (BEPZA), Dhaka	Member

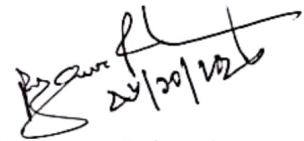
2. The delegates will leave Dhaka for Geneva, Switzerland on 29 October 2023 or nearest possible date and will depart from Geneva, Switzerland on 12 November 2023 or nearest possible date.

3. Ms. Tahmina Rashid, spouse of Major General Abul Kalam Mohammad Ziaur Rahman, ndc, psc will accompany him at her own expenses.

4. All the expenses of the delegation (Except mentioned in Para 3) will be borne from the budget of 2023-2024 Financial Year of the concerned Ministry/Organization.

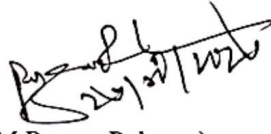
5. For the government delegates, the period of visit including transit will be treated as on duty and their usual pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

6. This order is issued with the approval of the competent authority.


(A K M Rezaur Rahman)
Deputy Secretary
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Copy forwarded for kind information and necessary action (not according to seniority):

1. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
3. Senior Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
6. Inspector General, Bangladesh Police, Bangladesh Police, Police Headquarters 6, Phoenix Road, Fulbaria, Dhaka - 1000
7. H.E. Mr. Mr. Mohammad Sufiur Rahman, Ambassador and Permanent Representative of Bangladesh to the UN Offices and other International Organizations in Geneva, Switzerland
8. Executive Chairman, Bangladesh Export Processing Zones Authority (BEPZA), Prime Minister's Office, Dhaka
9. Director General, National Security Intelligence, Segun Bagicha, Dhaka
10. Additional Secretary (IO), Ministry of Labour and Employment.
11. Mr. Md. Humayun Kabir, Joint Secretary (IO), Ministry of Labour and Employment, Dhaka.
12. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With a request to issue note verbal for this purpose).
13. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
14. Additional Inspector General, Industrial Police Headquarters, Uttara, Dhaka
15. Ms. Shanchita Haque, Deputy Permanent Representative, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva.
16. Mr. Sana Shaminur Rahman, Additional Deputy Inspector General (Operation & Crime), Industrial Police HQ, Sector - 4, House -3, Road-15, Uttara, Dhaka
17. PS to Hon'ble State Minister (Deputy Secretary), Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
18. Mr. Md. Kamruzzaman, Counsellor, Permanent Mission of Bangladesh, Geneva
19. Mr. Fazle Lohani Babu, Counsellor, Permanent Mission of Bangladesh, Geneva
20. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh.
21. Director, Hazrat Shahjalal International Airport, Dhaka.
22. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a request to take necessary steps for dollar endorsement if required).
23. Deputy Secretary (I.O), Ministry of Labour and Employment
24. Senior Assistant Secretary (I.O- 1, 2), Ministry of Labour and Employment.
25. PS To Secretary (Senior Assistant Secretary), Secretary's office, Ministry of Labour and Employment for the kind attention of the Secretary, Ministry of Labour and Employment
26. Ms. Tahmina Rashid, spouse of Executive Chairman, Bangladesh Export Processing Zones Authority (BEPZA), Prime Minister's Office, Dhaka
27. Mr. Md. Nazmul Islam Bhuiyan, Additional Executive Director (Enterprise Services & Industrial Relations), Bangladesh Export Processing Zones Authority (BEPZA), Dhaka
28. Accounts Officer/DDO, Prime Minister's Office/ Public Security Division
29. Public Relation Officer, Ministry of Labour and Employment, Dhaka.
30. System Analyst, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
31. Protocol Officer, Ministry of Labour and Employment, Dhaka.


(A K M Rezaur Rahman)
Deputy Secretary