

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
www.mole.gov.bd

No:40.00.0000.011.25.006.15-

Date: 19/09/1423
02/01/2017

From : Shaheen Akhter
Senior Assistant Secretary(Admin.)

To : Chief Accounts Officer
Ministry of Labour & Employment
Segunbagicha, Dhaka.

Subject: High Level Official Delegation of Bangladesh for participation in "The Education World Forum, 2017" to be held in London, during 23-25 January 2017 or nearby date.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to constitute the following high level official delegation of Bangladesh to participate in "The Education World Forum 2017" to be held in London, during 23-25 January 2017 or nearby date. The particulars of the officials are as below :

Sl. No	Name and Delegation of Delegates	Position/Title
01.	Mr. Md. Mujibul Haque, MP Hon'ble State Minister, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.	Leader of Delegation
02.	Mr. A.B.M. Khorshed Alam Chief Executive Officer(Additional Secretary) National Skills Development Council(NSDC) Secretariat, Ministry of Labour and Employment, Bangladesh.	Member of Delegation
03.	Mr. Amar Chan Banik Deputy Secretary & PS to Hon'ble State Minister, Ministry of Labour and Employment.	Accompanied

2. The terms and conditions of this sanction are mentioned below :

- The visit will commence on 22 January 2017 or from the date of departure;
- The period including transit will be treated as on duty;
- They will draw their usual pay and allowances from Bangladesh in local currency;
- They will leave London for Dhaka on 26 January 2017 or on any nearby day;
- All the expenses will be borne by NSDC Secretariat according to the existing rules and regulations from regular budget (2016-2017) of NSDC.

3. This order is issued with the approval of the competent authority.

Sd/-
(Shaheen Akhter)
Senior Assistant Secretary (Admin.)
Phone: +880 2 9514073
Email: sasadmin@mole.gov.bd

No:40.00.0000.011.25.006.15-701

Date: 19/09/1423
02/01/2017

Copy forwarded for kind information and necessary action to:(Not in accordance with seniority)

1. Mr. Md. Mujibul Haque, Hon'ble State Minister, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
2. Cabinet Secretary, Cabinet Division, Dhaka / Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. High Commissioner, British High Commission, United Nations Road, Baridhara, Dhaka-1212.
5. Mr. A.B.M. Khorshed Alam, Chief Executive Officer (Additional Secretary), National Skills Development Council(NSDC) Secretariat.
6. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (**Requested to kindly issue a note verbal in this purpose**).
7. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
8. Mr. Amar Chan Banik, Deputy Secretary & PS to Hon'ble State Minister, Ministry of Labour and Employment, Dhaka.
9. P.S to Hon'ble State Minister, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
10. P.S to Secretary, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
11. Accounts Officer, Ministry of Labour & Employment, Dhaka.
12. P.O. to Additional Secretary (Admin.), Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
13. P.O. to Joint Secretary (Admin.), Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
14. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour & Employment, Dhaka.
15. Mr. Saiful Islam, P.O. please upload www.mole.gov.bd
16. Office Copy/Master Copy.

S/9.02.01.17.
(Shaheen Akhter)
Senior Assistant Secretary (Admin.)