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Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Admin Section
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Date: 15/09/1423
29/12/2016

From : Shaheen Akhter
Senior Assistant Secretary (Admin.)
To : Chief Accounts Officer
Ministry of Labour & Employment
Segunbagicha, Dhaka.

Subject: Permission to Participate in "Master course in occupational Safety and Health" to be held in Turin, Italy, during 13/01/2017 to 31/03/2017.

The undersigned is directed to convey the permission of the Government of the People's Republic of Bangladesh to Ms. Soma Roy, Deputy Inspector General, Department of Inspection for Factories and Establishments, under the Ministry of Labour and Employment to participate in "Master course in occupational Safety and Health" to be held in Turin, Italy, during 13/01/2017 to 31/03/2017.

2. The terms and conditions of this sanction are mentioned below:

i.	The visit will commence on 12 January 2017 or from the date of departure;
ii.	The period including transit will be treated as on duty;
iii.	She will draw her usual pay and allowances from Bangladesh in local currency;
iv.	She will leave Italy for Dhaka on 13 April 2017 or on any nearby day;
v.	All the expenses will be borne by ILO RMG Project.

3. The Participant Ms. Soma Roy, Deputy Inspector General, Department of Inspection for Factories and Establishments will stay in Italy from 01-04-2017 to 12-04-2017 in addition to the above mention duration on x-Bangladesh leave to visit some of the tourist spots of Italy. Her spouse Mr. Tapan Kumer Roy (Passport No. AE9329436) and daughter Auritri Roy Rhiddhi (Passport No. BF0393370) will stay with her at Italy during x-Bangladesh leave. All the expenses during x-Bangladesh leave will be borne by Ms. Soma Roy.

4. This order is issued with the approval of the competent authority.


(Shaheen Akhter)
Senior Assistant Secretary (Admin.)
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Copy for kind information and necessary action (Not according to seniority) :

1. Inspector General, Department of Inspection for Factories and Establishment, Dhaka,
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
3. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (**Requested to kindly issue a note verbal in this purpose**).
4. P.S to Hon'ble State Minister, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
5. P.S to Secretary, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
6. Ms. Soma Roy, Deputy Inspector General (current charge), Department of Inspection for Factories and Establishments, Dhaka.
7. Office Copy/Master Copy.